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| **HDHS Advisory Committee Minutes** |
| November 9, 2018 @ 9:30am – 11:00am Room 4028 |

Committee Description: The Human Development/Human Services Advisory Committee meets to enhance students’ academic experience and support the employment needs of local human services organizations

Committee Organizations:

**Cuesta College**: Denae Boggs, Bailey Drechsler, Lisa Huet, Starlene Graber

**Community Organizations Present**: Allan Hancock College (John Lovern), SLO County Drug and Alcohol Services (Colin Quennell), SLO County Behavioral Health (Sharon Lovelady), CASA (Melanie Barket), Atascadero High School (Kamala Proulx), Aspire Counseling Services (Joe Ferra)

Committee Initiatives: To provide information to the community and to receive feedback for program currency and improvement.

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| **AGENDA ITEMS** | **WHO** | **TIME** | **INTENT** | **ACCJC Standard and/or Institutional Goal/Objective** |
| 1. Welcome & Introductions | Denae/All | 3 min | Information |  |
| 2. Approval of Agenda | Bailey | 3 min | Approved | **Standard IV A**:Decision-Making Roles and Processes |
| 3. Departmental & College Updates:* Degrees & Certificates
* Club formation
 | Denae, Bailey | 15 min | ApprovedDegrees & Certificates:HDHS, Social Justice, Social Work, Addiction Treatment Studies, Addiction Studies Foundations, Paraprofessional Counseling Skills, Parenting Education/Family Coach.SOAR Club formation. | **Standard IV A:**Decision-Making Roles and Processes |
| 1. Approval of Fund Requests:
	* Marketing
	* CDS’s and Written Material
	* Conferences
	* CCAPP Membership
	* Computer cameras
 | Denae | 5 min | Approved | **Standard 1:****Mission, Academic Quality & Institutional Effectiveness Institutional Objective 2.2**:Increase the local high school capture rate by 2% annually. |

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| 5. Core Indicators | Bailey | 5 min | On track to meet goals | **Institutional Objective 1.1**: Increase the percentage of transfer- directed students who are transfer prepared by 2% annually.**Institutional Objective 1.2:**Increase the percentage of degree- or certificate- directed students who complete degrees or certificates by 2% annually.**Institutional Objective 1.3**: Increase successful completions in distance education courses by 2% annually. |
| 1. Advisory Topics for Discussion:
2. Do you have an internship program?
3. Are there major deficits (knowledge, soft skills) you see in employees that we could address in our courses?
4. Over the next few years what is the prospect of your program hiring new employees?
 | Advisory Members | 1. in
 | 1.Aspire, CASA open to accepting our interns2. Request to embed into HDHS279 curric ASAM/levels of care 3. Hiring rate is steady | **Institutional Objective 5.1:** Strengthen the partnership with local K-12 instructional administrators and faculty to improve incoming high school student success.**Institutional Objective 5.2:** Strengthen partnerships with regional universities to improve student transfer rates.**Standard IV A:**Decision-Making Roles and Processes |
| 7. Community Updates – Please limit to 3 minutes | Advisory Members |  |  CASA in collab with Community Program to create training class | **Institutional Objective 5.2**: Strengthen partnerships with regional universities to improve student transfer rates. |
| 8. Next Meeting | Denae |  | TBD |  |